



Regulations for Administration of the Memorial Garden

The Memorial Garden of First Presbyterian Church is established for rest, meditation, and prayer, and for cremated remains of members of First Presbyterian Church. The Garden is Church property and is a non-commercial venture. It is not a cemetery. Lots will not be sold, nor deeds issued. The placement of cremated remains will be determined by the Memorial Garden Board and church staff.

1. **Person Eligible:** The Memorial Garden is dedicated to the glory of God in service for the use of members, families, and friends of the First Presbyterian Church.
2. **Placement of Cremated Remains:** To maintain the serenity of the garden, no visible evidence of the placement of cremains will be seen, and the placement of all cremains will be in private.
3. **Contribution/Process:** The Memorial Garden is maintained by contributions for perpetual care and shall not draw upon funding from the operating budget of First Presbyterian church. Persons interested in arranging for the inclusion in the Memorial Garden shall complete a request form and submit a suggested contribution of \$300 for each individual. Space may be reserved on the Memorial Garden Wall for a living spouse by submitting a separate request form and the suggested \$300 contribution. Contributions are nonrefundable.
4. **Board Action:** Questions should be addressed to the Memorial Garden Board which will review all requests and acknowledge in writing action taken.
5. **Memorial Garden Book:** A Memorial Garden book is maintained in the Church office listing names of persons (1) including date of birth and date of death, (2) location of names on the Memorial Garden Wall, and (3) names whose cremains are placed in the Garden.
6. **Administration:** The Memorial Garden is administered by a Board composed of five Church members approved by the Session. The Associate Pastor shall serve as advisor to the Board. The Board is responsible for the operation and the regulations of the Memorial Garden. By action of the Memorial Garden Board, these regulations may be amended.
7. **Session:** The Memorial Garden Board shall provide appropriate information to the Clerk of Session for inclusion in Session Minutes. The Board shall report to the Session through the Associate Pastor who is advisor to the Board.
8. If circumstances in the future warrant the Memorial Garden be moved to another location, the Wall and cremains will also be moved.

